

Green Acres Baptist Church

Incident Report

Date of Report _____

Name of Person (s) Reporting Incident: _____

Location of Incident: _____

Date of occurrence _____ Time of Day _____ AM PM

Day of Week _____ Weather _____

Witness (s)	Address	Phone
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

Describe Incident/Damage: _____

How did Incident/Damage occur? _____

Green Acres Baptist Church

Incident Report

THEFT AND VANDALISM

Property: Specify – Lost, Stolen, Damaged Police Report # _____

Quantity	Item (describe fully)	Serial No. or Markings	Value
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

List details of Theft/Vandalism (suspects, describe damage done, were Police called?)

I have read the above description of the incident and find it correct to the best of my knowledge:

Property Owner's Signature: _____ Date: _____

Printed Name: _____

Authorized Personnel Signature: _____ Date: _____

Printed Name: _____