

EMPLOYMENT FORM

NAME: _____

GENDER: Male Female
 (Circle One)

HIRE DATE: _____

EMPLOYMENT: _____ FULL-TIME _____ PART-TIME

POSTION: _____

RATE OF PAY:

HOURLY \$ _____ MONTHLY \$ _____ YEARLY \$ _____

PAYROLL ACCOUNT # _____

PAYROLL: _____ SEMI-MONTHLY _____ BI-WEEKLY

DEPARTMENT: _____

SUPERVISOR: _____

Turn this original in to the Business Office – Make a copy for your files.